

LEASEHOLDERS REPRESENTATIVE GROUP
Thursday 4th October 2007

Present: Christine Campbell, Leaseholder Board Member; Keith Nials, Stock Investment Group (Chair), Tom Watt (elected Chair Person), 13 Leaseholders.

Officers Present: Jules Goodridge, Resident Involvement Officer.

Attendance By:

Apologies: Michael Young, Lisa Key, Lisa Govier, Valerie Scott.

		Action by
1	<p>Welcome, Introductions and Apologies</p> <ol style="list-style-type: none"> 1. Tom thanked all for attending this evenings meeting at such short notice. 2. Jules explained that the delays in post had been down a number of issues; the move, problems with power and IT and post. Hopefully these teething issues will soon be resolved. 3. Apologies as above 	
2	<p>Notes from last meeting 23rd August</p> <ol style="list-style-type: none"> 1. Minutes agreed as correct 	
3	<p>Name of Group & Consider and Ratify Draft Constitution</p> <ol style="list-style-type: none"> 1. The group name was decided. Leaseholders Representative Group 2. The group worked through the draft constitution and subject to the changes made, this was adopted. 3. A full copy will be brought along to next meeting for signing. 	
4	<p>Election of Vacant Officer Post & Committee</p> <ol style="list-style-type: none"> 1. As the group is new, all took a moment to introduce themselves to the each other. 2. Vice Chair ~ Keith Nials nominated himself – Christine Campbell seconded 3. Treasurer ~ Rachel Webber Nominated herself - Jenny Ford seconded 4. Secretary ~ James Weston nominated himself – Emma Sutton-Hills seconded. 5. Vice Treasurer – Wendy Phipps nominated herself – Geoff Barry seconded. 6. All in attendance agreed to sit on the Committee. 	
5	<p>Report from Recent Board Meeting</p> <ol style="list-style-type: none"> 1. Christine reported that at the last Board meeting she 	

	<p>put forward that 28% of the leaseholders has attended the last open meeting and that they were not happy with the charges. The Boards response was to continue as planned in the roll out of the charges. Christine will continue to pursue avenues to address this.</p> <ol style="list-style-type: none"> 2. Christine gave an open invitation to Board members to attend LRG meetings. 3. Christine has put forward 17 questions to Ian Silver and is waiting for a full response. 4. Christine will bring tenders for the LH Insurance when received for them to discuss. 	
6	<p>Writing Questions for Ian Silver</p> <ol style="list-style-type: none"> 1. Tom has a variety of questions from LH and with the groups permission will put these forward to Ian Silver – all agreed. 2. Tom has contacted the Richard Gardener who is the Freedom of Information Act Officer for AVDC. He has put forward various questions and is waiting for a response. 	TW
7.	<p>Any Other Business</p> <ol style="list-style-type: none"> 1. Tom has spoken to the Leaseholder Advisory Group. They offered to attend a future meeting and all agreed this would be good. Tom to make contact and arrange. 2. LH can apply to have their charges adjudicated – Tom stated that Ian Silver had requested that 3 reps from the group come in and talk through all charges so the group were aware of the breakdown. Geoff Barry, John White, Wendy Phipp and Tom Watt will attend. Jules to feedback to Ian Silver. 3. Tom proposed that the group invite Matthew Applegate to a future meeting – all agreed. 4. Jules explained that since the launch of the Resident Involvement Agreement – Pathways to Involvement, a group of staff and residents have been meeting to look at the summary of this document and the monitoring and reviewing. Jules asked for a LH representative to join this group to ensure LH views are taken into account. John White nominated himself – all agreed. Jules to make contact with John. 	<p>TW</p> <p>JG</p> <p>TW</p> <p>JG</p>
7	<p>Date of Next Meeting Thursday 8th November 7.00pm. Fairfax House</p>	JG